



Universidad de Valladolid

## ERASMUS+ KA107-24005 – ICM – University of Valladolid

### FREQUENTLY ASKED QUESTIONS

#### GENERAL QUESTIONS RELATED TO OUR PROGRAMME

- ❖ **Can anyone apply for our mobility programme?**

If your country/your University does not belong to our partner list, you cannot apply for our mobility programme.

- ❖ **Is there any age limit to apply for this mobility?**

There are no restrictions regarding the age.

#### QUESTIONS RELATED TO STUDENT'S MOBILITY

- **What are the requirements to apply for our mobility for students?**

You need to be enrolled on a Bachelor, Master or PhD programme in one of the Partner Institutions of the Erasmus+ ICM – UVa project during the academic years 2016-2017 and 2017-2018.

If you are applying for undergraduate mobility, you must have completed the first year of your Bachelor at your university (you must be registered at least for the second year).

- **What is the duration of a mobility programme for students?**

Our mobility opportunities are for 5 months and students may carry out at the University of Valladolid part of their study programme at their Home University. The students cannot complete a full degree programme at UVa.



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#### INTERNATIONAL RELATIONS SERVICE

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E-mail: [ka107.erasmusplus@uva.es](mailto:ka107.erasmusplus@uva.es) - <http://www.relint.uva.es/>



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- Is there a possibility of applying for a Postgraduate Diploma within the framework of this ICM project?

This ICM project is focused on official Bachelor, Master and PhD studies. Post graduate diploma students cannot participate.

- Could you send me brochures and more information?

You may find the information available on our programme web and on the specific MA/PhD web.

- When will the academic course start?

Undergraduate courses will start in February 2018

Master courses and PhD may start at any date between September 2017 and February 2018. The start date depends on the specific programme. You can ask sending an email to [ka107.erasmusplus@uva.es](mailto:ka107.erasmusplus@uva.es)

- Is there a minimum of credits to take?

Yes. The student participating in undergraduate and master mobility will be enrolled at the UVa in a minimum of 20 ECTS credits and a maximum of 30 ECTS credits.

### **QUESTIONS RELATED TO ACADEMIC OR ADMINISTRATIVE STAFF MOBILITY**

- What are the requirements to apply for academic/administrative staff mobility?

Academic or administrative staff must be working in one of our partner Universities at the moment of the application and later on during the staff mobility period.



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- **What is the duration of our mobility programme for academic/administrative staff?**

The duration of mobility for academic/administrative staff is 5 working days + 2 travel days.

- **What is the offer for academic staff and what is the best way to apply?**

The academic staff may apply for grants to almost all the Departments of the UVa. In order for you to get in contact with the appropriate department and academic staff, you can send an email to [ka107.erasmusplus@uva.es](mailto:ka107.erasmusplus@uva.es) with a brief CV and a proposal for 5 working days. If your proposal is accepted by an academic supervisor, we will send you an invitation letter

- **What can I do if I am an academic staff and my academic field is not included in the academic offer of the project?**

Please let us know by sending us an email to [ka107.erasmusplus@uva.es](mailto:ka107.erasmusplus@uva.es) , and we will inform you if there is any possibility of applying for in a different department at UVa.



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### **INFORMATION ABOUT DOCUMENTS TO BE UPLOADED**

<b>To be uploaded by</b>	<b>Document</b>	<b>Info</b>
All applicants	Photo	Scanned passport size photo
All applicants	Passport or national identity document	Scanned copy
All applicants	<a href="#">Curriculum vitae(EUROPASS)</a>	Preferably EUROPASS
All applicants	Letter of recommendation	If you are a student, letter by a lecturer. If you are an academic or administrative staff, letter by your superior
Only Students	Transcript of records*	Official list of courses carried out with marks obtained. In the case of undergraduate candidates, certificates should clearly show that applicants have completed the first year of their university studies.
All applicants	Certificate of enrollment at Home Institution	If you are a student, proof of being registered in Bachelor (at least 2nd year), Master or Phd studies at your home institution. If you are an academic or administrative staff, proof of working at your home institution (contract or letter signed by your department)
All applicants	Certificates accrediting language skills	A minimum level of B2 in English must be proved by all applicants. If you are a native speaker, a letter from your home institution (International Office) will be enough.
All applicants	Signed Proposal (Print Proposal)	The process is: 1. Fill in your working plan/Study proposal on Step 5 of your application form. 2. Print it in 3. Get it signed by your supervisor at your Home Institution 4. Upload it to your application form
Only Staff	Letter of invitation	Please ask us for your letter of invitation by email (ka107.erasmusplus@uva.es)
If applicable	Socio-economic vulnerability / Proof of dissability	Proof of being in those situations. It could be a medical certificate, a social worker certificate, etc
All applicants	Letter of motivation	Explain in detail your motivation and the added value of your participation in this mobility programme



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**Contact Person in our Partner Institutions:**

Please check

<https://www5.uva.es/uvamobplus/publico/contact>



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